

# PAPERWORK REDUCTION ACT SUBMISSION

Please read the instructions before completing this form. For additional forms or assistance in completing this form, contact your agency's Paperwork Clearance Officer. Send two copies of this form, the collection instrument to be reviewed, the Supporting Statement, and any additional documentation to: Office of Information and Regulatory Affairs, Office of Management and Budget, Docket Library, Room 10102, 725 17th Street NW Washington, DC 20503.

1. Agency/Subagency originating request  Dept. of Homeland Security/US Coast Guard		2. OMB control number a. <u>1 6 2 5 - 0 0 0 7</u> b. <input type="checkbox"/> None - - - -	
3. Type of information collection (check one) a. <input type="checkbox"/> New collection b. <input type="checkbox"/> Revision of a currently approved collection c. <input checked="" type="checkbox"/> Extension of a currently approved collection d. <input type="checkbox"/> Reinstatement, without change, of a previously approved collection for which approval has expired e. <input type="checkbox"/> Reinstatement, with change, of a previously approved collection for which approval has expired f. <input type="checkbox"/> Existing collection in use without an OMB control number For b-f, note item A2 of Supporting Statement instructions		4. Type of review requested (check one) a. <input checked="" type="checkbox"/> Regular submission b. <input type="checkbox"/> Emergency - Approval requested by: ___/___/___ c. <input type="checkbox"/> Delegated 5. Small entities. Will this information collection have a significant economic impact on a substantial number of small entities? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
7. Title Characteristics of Liquid Chemicals Proposed for Bulk Water Movement		6. Requested expiration date a. <input checked="" type="checkbox"/> Three years from approval date b. <input type="checkbox"/> Other Specify: ___/___/___	
8. Agency form number(s) (if applicable) n/a			
9. Keywords Bulk, Chemicals, Hazardous, Pollution prevention, Transportation, Vessel			
10. Abstract Chemical manufacturers submit chemical data to the Coast Guard. The Coast Guard evaluates the information for hazardous properties of the chemical to be shipped via tank vessel. A determination is made as to the kind and degree of precaution which must be taken to protect the vessel and its contents.			
11. Affected public (Mark primary with "P" and all others that apply with "X") a. ___ Individuals or households d. ___ Farms b. <u>P</u> Business or other for-profit e. ___ Federal Government c. ___ Not-for-profit institutions f. ___ State, Local or Tribal Gov't		12. Obligation to respond (Mark primary with "P" and all others that apply with "X") a. <input type="checkbox"/> Voluntary b. <input checked="" type="checkbox"/> Required to obtain or retain benefits c. <input type="checkbox"/> Mandatory	
13. Annual reporting and recordkeeping hour burden a. Number of respondents <u>41</u> b. Total annual responses <u>73</u> 1. Percentage of these responses collected electronically <u>100</u> % c. Total annual hours requested <u>2,190</u> d. Current OMB inventory <u>600</u> e. Difference <u>+ 1,590</u> f. Explanation of difference 1. Program change 2. Adjustment <u>+ 1,590</u>		14. Annual reporting and recordkeeping cost burden (in thousands of dollars) a. Total annualized capital/startup costs <u>0</u> b. Total annual costs (O&M) <u>0</u> c. Total annualized cost requested <u>0</u> d. Current OMB inventory <u>0</u> e. Difference f. Explanation of difference 1. Program change 2. Adjustment	
15. Purpose of information collection (Mark primary with "P" and all others that apply with "X") a. ___ Application for benefits e. ___ Program planning or management b. ___ Program evaluation f. ___ Research c. ___ General purpose statistics d. ___ Audit g. <u>P</u> Regulatory or compliance		16. Frequency of recordkeeping or reporting (check all that apply) a. <input type="checkbox"/> Recordkeeping b. <input type="checkbox"/> Third party disclosure c. <input checked="" type="checkbox"/> Reporting 1. <input checked="" type="checkbox"/> On occasion 2. <input type="checkbox"/> Weekly 3. <input type="checkbox"/> Monthly 4. <input type="checkbox"/> Quarterly 5. <input type="checkbox"/> Semi-annually 6. <input type="checkbox"/> Annually 7. <input type="checkbox"/> Biennially 8. <input type="checkbox"/> Other (describe) _____	
17. Statistical methods Does this information collection employ statistical methods?  <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		18. Agency contact (person who can best answer questions regarding the content of this submission)  Name: <u>Mr. David Du Pont</u>  Phone: <u>202-372-1497</u>	

## **Supporting Statement for Characteristics of Liquid Chemicals Proposed for Bulk Water Movement**

OMB No.: 1625-0007  
COLLECTION INSTRUMENTS: Instruction

### **A. Justification**

#### **1) Circumstances which make the collection of information necessary.**

The U.S. Coast Guard administers and enforces the certain laws and regulations for the safe transportation of hazardous materials by water. Title 46 CFR 30-40, 151, 153 and 154 contain regulations designed to promote safety in the transportation of hazardous materials onboard tank vessels.

Chemical companies are constantly developing new products. If the demand is great enough, it becomes economically desirable to transport bulk quantities of a product by barge or tanker. In many cases, however, the Coast Guard does not have information on the hazardous properties of the proposed chemical. Therefore, it is necessary for the manufacturers to supply the data.

The statutory authority is 33 U.S. Code 1903, 46 U.S.C. 3703 and 9101.

#### **2) Purpose of the information collection.**

The Coast Guard evaluates the information on the new liquid chemical proposed for transport in bulk by water and determines the kind and degree of precaution which must be taken to protect the vessel, operating personnel, surrounding environment, and those segments of the general public who reside along the proposed route.

#### **3) Considerations of the use of improved technology.**

Proposals to transport new liquid chemicals in bulk by water can be mailed, faxed or electronically submitted via e-mail to the Coast Guard. Emails may be sent to: [HQS-PF-CG-ENG-5HazardousMaterialDivision@uscg.mil](mailto:HQS-PF-CG-ENG-5HazardousMaterialDivision@uscg.mil). We estimate that 100% of the reporting requirements can be done electronically. At this time, 100% of reports are done electronically.

Regarding Usability Testing, this ICR—

- Public-facing instructions were tested by the staff of the CG Office of Standards Evaluation and Development (CG-REG) to ensure the use of plain language. No changes were needed.
- Is not related to a public benefit program as detailed in OMB M-22-10 (titled “Improving Access to Public Benefits Programs Through the Paperwork Reduction Act” dated April 13, 2022).
- Is voluntary/option.
- Does not require the use of a form or specify a reporting format/method.
- Is required by international treaty, statute, and/or regulation as notes in section 1 of the Supporting Statement.

#### **4) Efforts to identify duplication.**

The Coast Guard seeks to identify sources that provide duplicate information and use information submitted to other organizations as a means to reduce the burden on the industry. Since other organizations request similar data, the Coast Guard avoids duplication by allowing industry to submit the information we require using data forms from such organizations.

#### **5) Methods used to minimize the burdens to small business if involved.**

For reasons of safety, the carriage of hazardous materials must be in accordance with the type and degree of hazards they represent.

6) Consequences to the Federal program if collection were conducted less frequently.

Information is not collected at any set frequency or schedule. Information is submitted only when a manufacturer seeks approval for materials not previously carried. If the information is not submitted at this time, then it would be impossible for the Coast Guard to prescribe precautions for the material's safe carriage.

7) Special collection circumstances.

This information collection is conducted in manner consistent with the guidelines in 5 CFR 1320.5(d)(2).

8) Consultation.

A 60-day Notice will be published in the *Federal Register* to obtain public comment on this collection.

9) Provide any payment or gift to respondents.

There is no offer of monetary or material value for this information collection.

10) Assurances of confidentiality provided to respondents.

All information collected complies with the Freedom of Information Act (FOIA) and Privacy Act. If a manufacturer or owner considers certain information proprietary (e.g., trade secret), the Coast Guard will follow the exception permitted by FOIA (5 U.S.C. 552(b)(4)) and maintain confidentiality. This information collection request is covered by the Marine Information for Safety and Law Enforcement (MISLE) Privacy Impact Assessment (PIA) and System of Records Notice (SORN). Links to the MISLE PIA and SORN are provided below:

- [https://www.dhs.gov/sites/default/files/publications/privacy\\_pia\\_uscg\\_misle.pdf](https://www.dhs.gov/sites/default/files/publications/privacy_pia_uscg_misle.pdf)
- <https://www.gpo.gov/fdsys/pkg/FR-2009-06-25/html/E9-14906.htm>

11) Additional justification for any questions of a sensitive nature.

There are no questions of sensitive language.

12) Estimate of the hour and cost burden to respondents.

- The estimated number of annual respondents is 41.
- The estimated number of annual responses is 73.
- The estimated hour burden is 2,190 hours.
- The estimated cost burden is \$186,150.

The burden to respondents is provided in Appendix A. We estimate that it takes a Chemical Manufacturing Specialist about 30 hours to complete and submit information regarding hazardous materials. For the wage rate, we used the Bureau of Labor Statistics (BLS) wage rate for a Chemical Engineers (17-2041) [May 2022, mean hourly wage, loaded 50%, and rounded].<sup>1</sup>

13) Total annualized capital and start-up costs.

There are no annualized capital or start-up costs.

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<sup>1</sup> <https://www.bls.gov/oes/2022/may/oes172041.htm>

14) Estimates of annualized cost to the Federal Government.

The estimated annual Federal Government cost is \$67,890 (Appendix B). We estimate that it will take 10 hours by a Technical Specialist (GS-13) to review and process each submission. For the wage rate, we used Office of Personnel Management (OPM) data [2024-RUS Salary Table, GS-13-Step 5, hourly basic rate, loaded 65%, and rounded].<sup>2</sup>

15) Reasons for changes in burden.

The change in burden is an ADJUSTMENT due to a change (i.e. increase) in the estimate annual number of responses. There is no proposed change to the reporting requirements of this collection. The reporting requirements—and the methodology for calculating burden—remain unchanged.

16) Plans for tabulation, statistical analysis and publication.

This information collection will not be published for statistical purposes.

17) Approval for not explaining the expiration date for OMB approval.

The Coast Guard will display the expiration date for OMB approval of this information collection.

18) Exception to the certification statement.

The Coast Guard does not request an exception to the certification of this information collection.

**B. Collection of Information Employing Statistical Methods**

This information collection does not employ statistical methods.

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<sup>2</sup> [https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/salary-tables/24Tables/html/RUS\\_h.aspx](https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/salary-tables/24Tables/html/RUS_h.aspx)

**Appendix A: Total Estimated Annual Burden on Industry**

Activity	Respondents	Responses	Burden Hours / Response	Annual Hour Burden	Wage Rate	Annual Cost Burden
Submission of Characteristics of Liquid Chemicals Proposed for Bulk Water Movement	41	73	30	2,190	\$85	\$186,150
<b>Totals</b>	<b>41</b>	<b>73</b>		<b>2,190</b>		<b>\$186,150</b>

*Total*

<b>Total Respondents</b>	<b>41</b>
<b>Total Responses</b>	<b>73</b>
<b>Total Hour Burden</b>	<b>2,190</b>
<b>Total Cost Burden</b>	<b>\$186,150</b>

\*Estimates may not sum due to rounding

**Appendix B: Estimated Annual Federal Government Cost**

Activity	Responses	Hours / Response	Annual Hours	Wage Rate	Annual Cost
Submission reviews	73	10	730	\$93	\$67,890
<b>Totals</b>					<b>\$67,890</b>

*Total*

<b>Total Cost</b>	<b>\$67,890</b>
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\*Estimates may not sum due to rounding